Minutes of the Meeting
IQAC, BIT, Mesra – Local Meeting #   – 17/4/2020

1st Online meeting (*during COVID-19 Pandemic Lockdown*) of the members of IQAC was held through Google Meet @ 10.30 AM on 17th April 2020.

Members Present:

Dr. R. Naresh Kumar	Dr. Venkatesan Jayaprakash	Dr. Priyank Kumar
Dr. Rishi Sharma	Dr. Abhisek Jana	Dr. V. S. Rathore
Dr. Sudip Das		

Leave of Absence: Dr. A.K.Tiwari, Dr. Akriti Nigam

Agenda: *1. Training on MIS*
             2. NAAC Application
             3. Online Classes
             4. IT Infrastructure of the Institute

Deliberations:

1. First online training session on the procured MIS software will be scheduled on 20th April 2020 and all the members of IQAC are requested to attend the same.

2. The IQAC team unanimously agreed to fill the NAAC IIQA by May 2020.

3. Learning Management System (LMS) is proposed for all UG, PG and PhD programmes. Training programme for effective implementation of LMS is also proposed.

4. The IQAC team proposes for formation of a 'IT-Cell' in the Institute to improve the IT infrastructure and its maintenance. IT-Cell may comprise of 15 or more members and will be responsible for planning and implementation of IT infrastructure throughout the campus, its maintenance, management of all procured softwares / hardwares associated with networking, UPS, LAN etc. in the Institute (Labs/Deptts/sections/etc.), develop E-waste/Scrap policy and so forth. According to the members this facility would help the faculty members and student of Institute to adopt to the LMS in an effective way for all the courses with maximum involvements and also undertake online classes for future needs.

Circulation of MoM for your inputs and acceptance

8 messages

IQAC (Director) <dir.iqac@bitmesra.ac.in>   Sun, Apr 19, 2020 at 12:41 PM
To: "Dr. Abhisek Jana" <abhisekjana@bitmesra.ac.in>, Priyank Kumar <priyankkumar@bitmesra.ac.in>, "R. Naresh
Kumar" <rnaresh@bitmesra.ac.in>, Rishi Sharma <rsharma@bitmesra.ac.in>, Venkatesan Jayaprakash
<drvenkatesanj@gmail.com>, venkatesanj@bitmesra.ac.in, VS Rathore <vsrathore@bitmesra.ac.in>
Cc: Sudip Das <sudipdas@bitmesra.ac.in>

Dear All
Please find the MoM held online on 17th April at 10:30AM . Your valuable inputs and or acceptance would be required
to file and further take actions regarding all the proposals.
with regards

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Prof. Sudip Das
Director, IQAC
Birla Institute of Technology Mesra
Ranchi, Jharkhand-835215
INDIA
Mob: +919431178604
Ph: 0651-2276432(Ext:4576)

Venkatesan J <drvenkatesanj@gmail.com>   Sun, Apr 19, 2020 at 3:12 PM
To: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>

Looks fine to me.
VJ.
[Quoted text hidden]

R. Naresh Kumar <rnaresh@bitmesra.ac.in>   Mon, Apr 20, 2020 at 11:54 AM
To: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>
Cc: "Dr. Abhisek Jana" <abhisekjana@bitmesra.ac.in>, Priyank Kumar <priyankkumar@bitmesra.ac.in>, Rishi Sharma
<rsharma@bitmesra.ac.in>, Venkatesan Jayaprakash <drvenkatesanj@gmail.com>, venkatesanj@bitmesra.ac.in, VS
Rathore <vsrathore@bitmesra.ac.in>, Sudip Das <sudipdas@bitmesra.ac.in>

Sir,

As discussed during the meeting few points that can be added are

1. UPS section should also be there in the proposed IT services section.

2. Incorporating some percentage of total marks assessment should be done using online tools for evaluation of UG,
PG and Pre-Ph.D. programs

Rest of the minutes are fine to me.

Regards,
Naresh

VS Rathore <vsrathore@bitmesra.ac.in>   Mon, Apr 20, 2020 at 12:39 PM
To: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>

Sir,
I agree.
Regards,

On Sun, Apr 19, 2020 at 12:41 PM IQAC (Director) <dir.iqac@bitmesra.ac.in> wrote:
[Quoted text hidden]

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Dr. V. S. Rathore
Assistant Professor
Department of Remote Sensing
Birla Institute of Technology Mesra, Ranchi
Phones: 0091 9431382641 (M)
          0091 651 2276003 (O)
Fax: 0091 651 2275401
Alternate e-mail: vrathorebit@yahoo.co.in

Rishi Sharma <rsharma@bitmesra.ac.in>   Mon, Apr 20, 2020 at 6:44 PM
To: "R. Naresh Kumar" <rnaresh@bitmesra.ac.in>
Cc: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>, "Dr. Abhisek Jana" <abhisekjana@bitmesra.ac.in>, Priyank Kumar
<priyankkumar@bitmesra.ac.in>, Venkatesan Jayaprakash <drvenkatesanj@gmail.com>, venkatesanj@bitmesra.ac.in,
VS Rathore <vsrathore@bitmesra.ac.in>, Sudip Das <sudipdas@bitmesra.ac.in>

Sir,

Kindly add a separate point related to the policy document for distribution/scrap for Computer/Laptop, printer,
scanner, etc. for Faculty members.
Rest is OK

Rishi Sharma

Dr. Rishi Sharma
Asst. Professor & ERP Coordinator
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Ph. +91-9431585496

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Priyank Kumar <priyankkumar@bitmesra.ac.in>   Tue, Apr 21, 2020 at 9:01 AM
To: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>
Cc: "Dr. Abhisek Jana" <abhisekjana@bitmesra.ac.in>, "R. Naresh Kumar" <rnaresh@bitmesra.ac.in>, Rishi Sharma
<rsharma@bitmesra.ac.in>, Venkatesan Jayaprakash <drvenkatesanj@gmail.com>, venkatesanj@bitmesra.ac.in, VS
Rathore <vsrathore@bitmesra.ac.in>, Sudip Das <sudipdas@bitmesra.ac.in>

Sir,

   The MoM seems alright to me.

Regards
Priyank
[Quoted text hidden]

Abhisek Jana <abhisekjana@bitmesra.ac.in>   Tue, Apr 21, 2020 at 12:40 PM
To: "IQAC (Director)" <dir.iqac@bitmesra.ac.in>

Sir,

The MoM seems to be fine to me and good to go.

On Sun, Apr 19, 2020 at 12:41 PM IQAC (Director) <dir.iqac@bitmesra.ac.in> wrote:
[Quoted text hidden]

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Thanks & Regards,

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