

BIRLA INSTITUTE OF TECHNOLOGY
(A Deemed to be University u/s 3 of UGC Act)
MESRA, RANCHI
IQAC Office



ISSUED
 No. 44505
 11 DEC 2019
 V.C. Office

Minutes of the meeting (NAAC # QLM 1.)

Venue: Institute Conference Hall

Date: 04/10/2019

Time: 11:15 AM

The agenda of the meeting was to identify key persons (KP's) who will be responsible for the writeup's of 38 numbers of Qualitative Metrics (QLM's).

The meeting was chaired by Honourable Vice Chancellor, Prof. S. Konar. A presentation was given by the Director IQAC, Prof. Sudip Das indicating contents of each QLM and the suggestions on specific item which needs to be included in the writeup. After each slides on the specific QLM, Honourable Vice Chancellor identified the KP's for assigning the responsibilities.

The following table shows the identified KP's.

S.No.	QLM	KP	S.No.	QLM	KP
(1/38)	1.1.1	Dean AP	(20/38)	6.1.2	The Registrar
(2/38)	1.3.1	Prof. S. Shivani	(21/38)	6.2.1	The Registrar
(3/38)	2.2.1	Dean(AP)	(22/38)	6.2.2	The Registrar
(4/38)	2.3.1	Dean(SW)	(23/38)	6.2.4	The Registrar
(4/38)	2.5.4	CoE	(24/38)	6.3.1	The Registrar
(6/38)	2.6.1	Dean(AP)	(25/38)	6.3.5	Assoc. Dean(FASR)
(7/38)	2.6.2	Dean(AP)	(26/38)	6.4.1	DFO
(8/38)	3.3.1	Assoc. Dean(FASR)	(27/38)	6.4.3	DFO
(9/38)	3.6.1	Dean(SW)	(28/38)	6.5.1	IQAC Director
(10/38)	4.1.1	Dean(AAC)	(29/38)	6.5.2	IQAC Director
(11/38)	4.1.2	Dean(SW)	(30/38)	6.5.5	IQAC Director
(12/38)	4.2.1	Dean(AP)	(31/38)	7.1.2	Prof. U. Jha
(13/38)	4.2.2	Library	(32/38)	7.1.5	Prof. M. Chakraborty
(14/38)	4.3.1	Dr. A. Mustafi	(33/38)	7.1.6	Prof. M. Chakraborty
(15/38)	4.4.2	The Registrar	(34/38)	7.1.7	The Registrar
(16/38)	5.1.5	Dean(AAC)	(35/38)	7.1.18	The Registrar
(17/38)	5.3.2	Dean(SW)	(36/38)	7.1.19	DFO
(18/38)	5.4.1	Dean(AIR)	(37/38)	7.2.1	The Registrar
(19/38)	6.1.1	The Registrar	(38/38)	7.3.1	The Registrar

Vice Chancellor

Approved
AK. Konar
 11.12.19

Received
 No. 44505
 10 DEC 2019
 V.C. Office BIT, Mesra

[Signature]
 Director IQAC