



**INTERNAL QUALITY ASSURANCE CELL**  
**BIRLA INSTITUTE OF TECHNOLOGY,**  
**MESRA, RANCHI-835215**

Minutes of IQAC Meeting #52

**Date:** 13 January 2025

**Time:** 04:00 p.m.


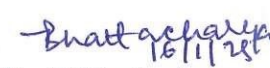

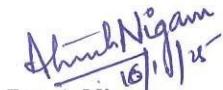


**Venue:** Institute Conference Hall







1. The following SPOCs were designated for collection, processing, reviewing and confirmation of data and evidence for NAAC AQAR 2023-24:

CONCERNED OFFICE	SPOC
DUGS/DPGS	Tanushree Bhattacharya/ Deepti Gola / Arkadeb Mukhopadhyay
Examination	Rahul Rai/ Shruti Sharma/Arkadeb Mukhopadhyay
Registrar Office	Rahul Rai / Shruti Sharma
DoFA	Joydeep Dhar / Alok Jain
DAAC	Rahul Rai / Shruti Sharma
PIC-ICTC	Akriti Nigam
Accounts	Akriti Nigam
Director IQAC	Rahul Rai/ Shruti Sharma / Arkadeb Mukhopadhyay
DRIE	Bapi Gorain/ Alok Jain
Library	Akriti Nigam
DOSA	A Jana / Junaid Akhtar
SCHOLARSHIP	A Jana / Junaid Akhtar
PIC-CDC	A Jana / Junaid Akhtar
DAIR	A Jana / Junaid Akhtar
ICC	Tanushree Bhattacharya
DOIP	Bapi Gorain/ Alok Jain
CEE/Energy Management	Junaid Akhtar
Lalpur	Abhisek Jana / Bapi Gorain
University Polytechnic	Shruti Sharma

2. It was decided that for metrics related to publications and books/chapters (3.4.5 and 3.4.6), Scopus data would be taken. Data for the calendar year of 2022 and 2023 would be submitted for AQAR 2023-24. Subsequently, data for the calendar year of 2024 would be submitted for AQAR 2024-25 and accordingly for other years.

Departments of Humanities and Social Sciences, Architecture and Planning, Management, University Polytechnic and Off Campus Lalpur would be contacted separately for publications in other UGC Care Listed journals/conferences.

  
Dir IQAC:  Dr. T Bhattacharya  Dr. A Jana  Dr. A Nigam  Dr. B Gorain  Dr. A Mukhopadhyay

 Dr. D Gola  Dr. A Jain  Dr. J Dhar  Dr. J Akhtar  Mr. R Rai  Member Secy.

## Office of the IQAC Director

## BIT Mesra, Ranchi

## Attendance Report of Meeting #52 of IBAC



Venue: Conference Hall

Date and Time: 13 Jan 2025 at 4:00 p.m.

Agenda: New IBAC Team and AQAR 2023-24 SPOC Allocation

Sl.No.	Name of the Person	Designation	Signature
1	Dr. Joydeep Dhar	Assistant Professor	sdm 13/01/25
2	Dr. Md. Junaid Akhtar	Assistant Prof.	md. junaid akhtar 13/1/25
3	Dr. Drupti Gola	Assistant Prof.	Drupti Gola 13/1/25
4	Rahul Rai	Dy. Registrar	Rahul Rai
5	Alok Jain	Asst. Prof	Alok Jain
6	Bapi Gosain	Asst. Prof, Member	Bapi Gosain
7	Tanushree Bhattacharya	Member	Bhattacharya 13/1/25
8	Abhishek Jana	Member	Abhishek Jana
9	Arun Nigam	Member	Arun Nigam 13/1/25
10	ANIMESH GHOSH	Professor Director IQAC	Animesh Ghosh
11	Shruti Sharma	Member Secy	Shruti Sharma
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			