



**INTERNAL QUALITY ASSURANCE CELL**  
**BIRLA INSTITUTE OF TECHNOLOGY,**  
**MESRA, RANCHI-835215**

**Minutes of IQAC Meeting #62**

**Date:** 16 May 2025

**Time:** 3:30 p.m.

**Venue:** Institute Conference Hall

The IQAC Team met to review "Faculty Format", a comprehensive excel format prepared with an effort to capture all data that could be needed from faculty members in the various accreditation, approval, and ranking cycles that the Institute participates in every year.

The format was accepted and it was decided that members of IQAC, NIRF, and Dr. Sukalyan Chakraborty, Dr. Biswatrish Sarkar, and Dr. Subhendu Naskar would initially fill the form before it is floated to others.

---

**IQAC:**

*Animesh Chosh*  
Dir IQAC

19.05.25

*Bhattacharya*  
19/5/25  
Dr. T Bhattacharya

*Absent*

Dr. A Jana

*Absent*

Dr. A Nigam

*Borin*  
Dr. B Gorain

*Aradeb Mukhopadhyay*  
Dr. A Mukhopadhyay

*Absent*

Dr. D Gola

*Jain*

Dr. A Jain

*Sohun*

Dr. J Dhar

*Dr. J Akhtar*

Dr. J Akhtar

*Absent*

Mr. R Rai

*Shanki*

Member Secy.

**Invited:**

*Absent*

Dr. Kalyan Koley

*Biswatrish Sarkar*

Dr. Biswatrish Sarkar

*Absent*

Dr. Subhendu Naskar

*Sukalyan Chakraborty*

Dr. Sukalyan Chakraborty

**INTERNAL QUALITY ASSURANCE CELL**  
**BIRLA INSTITUTE OF TECHNOLOGY,**  
**Attendance Report of Meeting #62 of IQAC**



**Venue:** Conference Hall

**Date and Time:** 16 May 2025 at 3.30 p.m.

**Agenda:** Faculty Format.xlsx

Sr. No.	Name of the Person	Designation	Signature
1	Animesh Ghosh	Director, IQAC	Animesh Ghosh
2	Panusmee Bhattacharya	Member, IQAC	Panusmee Bhattacharya
3	Alok Jain	Member, IQAC	Alok Jain
4	Bapi Gorain	Member, IQAC	Bapi Gorain
5	B. Sarkar	Invited Member	B. Sarkar
6	Md. Junaid Akhter	Member, IQAC	Md. Junaid Akhter
7	Arka Deb Mukhopadhyay	Member, IQAC	Arka Deb Mukhopadhyay
8	Jaydeep Dhum	Member, IQAC	Jaydeep Dhum
9	Sukalyam Chakraborty	ADUGS	Sukalyam Chakraborty
10	Shruti Sharma	Member Secy.	Shruti Sharma
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			