



**INTERNAL QUALITY ASSURANCE CELL**  
**BIRLA INSTITUTE OF TECHNOLOGY**  
**MESRA, RANCHI-835215**



**MEETING OF TEAM NIRF 2024**

**Date:** 04 October, 2023

**Time:** 3:30 p.m.

**Venue:** Institute Conference Hall

A meeting was held to discuss the following points regarding participation in NIRF, 2024:

1. **Participation under "Innovation" and "Research" Categories** – It was agreed to participate under the separate categories of "Innovation" and "Research". The appropriate action(s) under both these categories shall be entrusted to the Office of Dean (Research, Innovation and Entrepreneurship). The "Innovation" category participation would be managed by Institute Innovation Council and "Research" category by the DRIE Office.
2. **Pre-registration** – The information of the Institute for pre-registration was scrutinized and it was agreed to submit it with updated details. Team NIRF 2024 is requested to begin the data collection for submission likely to be in November 2023.
3. **Higher Studies Data Collection under the sub-parameter GPH of Graduation Outcome (GO)** – It was observed that students require certificates from the Institute in order to pursue higher education and their applications may serve as one of the sources of data collection for higher studies. It was proposed to put a system in place such that applications for all such certificates (Migration/TC, Bonafide, Character, Transcript, Extracurricular, Course Completion, Specialization etc.) would be routed through ERP wherein applicants shall be required to fill details of his/her current status of higher studies with proof. There may even be a provision for filling an additional form for the purpose. Or, the various offices (Student Section/DoSA/Examination/Academic Department/Guides) issuing such certificates may collect the data at their end at the time of receiving applications and regularly submit the same to the Training & Placement Division for creation of a repository. All the data for Higher Studies shall be centrally managed by the Training & Placement Division of the Institute. The draft of the form to be implemented is enclosed with this MoM for approval.
4. **Target Improvement Area for NIRF 2024** – For NIRF 2024, one of the main factors which needs improvement is the published IPRs and the IPR Cell should ensure to have atleast 50 published IPRs by the end of 2023 and a target of another 100 published patents in the year 2024. The same had been communicated to IPR Cell just after the 2023 NIRF results.
5. **Online Workshop on NIRF during 22-23 Nov, 2023** – An online workshop shall be organized by Institute of Academic Excellence, Hyderabad, on NIRF from 10 a.m. to 5:00 p.m. (22-23 November, 2023) The following members are nominated to attend the same.
  - a. Dr. Sukalyan Chakraborty (Associate Professor, Dept. of Civil & Environmental Engg.)
  - b. Dr. Sitanshu Sekhar Sahu (Associated Professor, Dept. of Electronics & Communication Engg.)
  - c. Shruti Sharma (Asst. Registrar – Admissions, Accreditation and Coordination)

**Team NIRF 2024:**

(Dr. S. Das)	(Dr. S. Sarkar)	(Dr. A. Ghosh)	(Dr. S. Chakraborty)	(Dr. S. Roy)
(Dr. S.S. Sahu)	(Dr. D.K. Chand)	(Dr. S.K. Mishra)	(Dr. M.K. Pandey)	(Ms. S. Sharma)

**Invited:**

(DRIE)	(Inst. Coordinator – ARIIA)

**Approval of Hon'ble Vice Chancellor:**

09/10/2023



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**BIRLA INSTITUTE OF TECHNOLOGY,**  
**Attendance Report of Meeting**  
MEETING OF TEAM NIRF 2024



Venue: INSTITUTE CONFERENCE HALL

Date and Time: 04 Oct, 2023 | 3:30 p.m.

Agenda: NIRF 2024 – Preregistration, Participation under "Innovation", "Research" etc.

Sr. No.	Name of the Person	Designation	Signature
1	SUDIP DAS	DIRECTOR (IQAC)	
2	S.K. MISHRA	Asst. prof. (EEE)	
3	Monish k Pandey	Asst. Prof (COPERS)	
4	D.K. CHAND	ASST. PROF.	
5	Supriyo Roy	Asso. Professor.	
6	Supalyan Chakraborty	Asso. Professor	
7	Satyajit Sankar	Professor.	
8	Priyanka Kumar	Asst. Professor	
9	ANIMESH GHOSH	Associate Professor	
10	P. Jeyaraman	DRIVE	
11	SHRUTI SHARMA	AR (AAC)	
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