



# बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. आ. अधिनियम १९५६ की धारा ३ के तहत मानित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)  
मेसरा, राँची - ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)

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Ref. No. RO/Estb/IQAC/26-27/304

21<sup>st</sup> April 2026

## OFFICE ORDER

### INTERNAL QUALITY ASSURANCE CELL (IQAC)

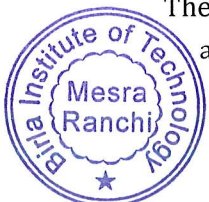
In suppression of earlier Office Order No. 4234 dated 13.01.2025, the Internal Quality Assurance Cell (IQAC) of the BIT Mesra, (DTBU) is hereby re-constituted as under:

S.N.	Name	Appointment	Department	Designation
A)	Prof. Indranil Manna	Vice Chancellor		Chairperson
B)	<b>Senior Administrative Officers</b>			
1.	Dean of Alumni & International Relations (DAIR)			Member
2.	Dean of Faculty Affairs (DoFA)			Member
3.	Dean of Postgraduate Studies (DPGS)			Member
4.	Dean of Undergraduate Studies (DUGS)			Member
5.	Dean of Research, Innovation & Entrepreneurship (DRIE)			Member
6.	Dean of Students Affairs (DoSA)			Member
7.	Dean of Admission, Accreditation & Coordination (DAAC)			Member
8.	Dean of Infrastructure and Planning (DoIP)			Member
9.	Registrar			Member
10.	Controller of Examination (CoE)			Member
C)	<b>Faculty Nominees</b>			
1.	Dr. Animesh Ghosh	Professor	Pharm. Science & Technology	Director (IQAC)
2.	Dr. T. Bhattacharya	Asso. Professor	Civil & Environmental Engineering	Member
3.	Dr. Abhisek Jana	Asst. Professor	Management	Member
4.	Dr. Akriti Nigam	Asst. Professor	Computer Science & Engineering	Member
5.	Dr. Bapi Gorain	Asst. Professor	Pharm. Science & Technology	Member
6.	Dr. Arkadeb Mukhopadhyay	Asst. Professor	Mechanical Engineering	Member
7.	Dr. D.K. Chand	Asst. Professor	Humanities & Social Sciences	Member
8.	Dr. Alok Jain	Asst. Professor	Bioengineering & Biotechnology	Member
9.	Dr. Abhijit Mondal	Asst. Professor	Chemical Engineering	Member
10.	Dr. Md. Junaid Akhtar	Asst. Professor	Electrical & Electronics Engineering	Member
D)	<b>Nominee Member from the Management of BIT-Mesra (DBTU)</b>			
1.	Prof. Janat Shah	Member, Executive Council of the Institute		Member
E)	<b>Student Nominees from Local Society (Students &amp; Alumni)</b>			
1.	Mr. Abhijeet Gorai	BTECH/10024/24	Computer Science & Engineering	Member
2.	Mr. Arjun Kumar	BTECH/10433/24	Computer Science & Engineering	Member
3.	Mr. Ajit Kumar	BTECH/10619/24	Electronics & Commun. Engineering	Student
F)	<b>Nominee from Employers/Industrialists/Stakeholders</b>			
1.	Sri Chandrakant Raipat	Chairman, M/s. Rameshwaram Projects Pvt. Ltd., Ranchi		Member
G)	<b>Other Office Bearers</b>			
1.	Mr. Rahul Rai	Dy. Registrar	Admn, Accreditation & Coordination	Member
2.	Mr. Abhilas Mohapatra	Asst. Registrar	Faculty Affairs	Member
3.	Mr. Siddhikant Mishra	Asst. Registrar	Academic Programs	Member
4.	Ms. Shruti Sharma	Asst. Registrar	AR (IQAC)	Member Secretary

### Scope of the IQAC Cell

The scope of functions of IQAC shall be:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the BIT Mesra, (DTBU).



*Chitran*  
21/4/26

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- b) Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.
- c) Arrangement for feedback response from students, parents, alumni, and employers on quality-related institutional processes.
- d) Dissemination of information on various quality parameters of higher education.
- e) Organization of inter and intra university workshops, seminars on quality related themes and promotion of quality circles.
- f) Documentation of the various programs/activities leading to quality improvement.
- g) Acting as a nodal agency of the BIT-Mesra (DTBU) for coordinating quality-related activities, including adoption and dissemination of best practices.
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing institutional quality.
- i) Provide a sound basis for decision-making to improve University functioning.
- j) Build an organized methodology of documentation and internal communication.
- k) Development of Quality Culture in the BIT-Mesra (DTBU).
- l) The Cell shall look into the quality assurance parameters and other related issues such as NBA/NAAC Accreditation etc., as per the IQAC guidelines ([www.ugc.ac.in/IQAC\\_guidelines.pdf](http://www.ugc.ac.in/IQAC_guidelines.pdf)).
- m) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- n) Any other relevant matters referred by the Vice Chancellor to the above committee from time to time.

**Tenure:** Till further orders.

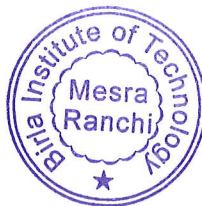
**Meetings and Quorum:** The IQAC shall meet as often as may be necessary but at least once in three months. Attendance of at least two-third of the total number of members shall constitute the quorum for the meeting.

**Role of Member Secretary:**

- a) Scheduling and administration of meetings, record-keeping, and to meet the governance requirements.
- b) Making sure meetings are regularly organized and minutes recorded efficiently.
- c) Thorough communication and correspondence with all stakeholders.
- d) Minutes/Recommendations of the IQAC shall be duly approved by the Competent Authority.

This has the approval of the Competent Authority.

To,  
The Chairman  
All Members



*(Signature)*  
(Dr. Rajesh Jain)  
Registrar 21/4/26

**Copy to:**

1. P. S. to Vice Chancellor
2. All Deans, Hods, Directors, PICs, Section Heads.
3. Guard Files