

बिरला प्रौद्योगिकी संस्थान BIRLA INSTITUTE OF TECHNOLOGY

(वि. अनु. अधिनियम १९५६ की धारा ३ के तहत गणित विश्वविद्यालय | A Deemed to be University u/s 3 of UGC Act, 1956)
मेसरा, राँची - ८३५२१५ (भारत) || MESRA, RANCHI - 835 215 (INDIA)

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Ref. No. RO/Estb/IQAC/25-26/4234

Date: 13th January 2025

OFFICE ORDER

INTERNAL QUALITY ASSURANCE CELL (IQAC)

In suppression of earlier Office Order No. 514 dated 20.04.2021, the Internal Quality Assurance Cell (IQAC) of the BIT Mesra, (DTBU) is hereby re-constituted as under:

S.N.	Name	Appointment	Department	Designation
A)	Prof. Indranil Manna	Vice Chancellor		Chairperson
B)	Senior Administrative Officers			
1.	Prof. Shradha Shivani	Dean of Alumni & International Relations (DAIR)		Member
2.	Prof. Ashoke Sharon	Dean of Faculty Affairs (DoFA)		Member
3.	Prof. S.S. Solanki	Dean of Postgraduate Studies (DPGS)		Member
4.	Prof. S.K. Jha	Dean of Undergraduate Studies (DUGS)		Member
5.	Prof. Raju Poddar	Dean of Research, Innovation & Entrepreneurship (DRIE)		Member
6.	Prof. Bhaskar Karn	Dean of Students Affairs (DoSA)		Member
7.	Prof. Manish Kumar	Dean of Admission, Accreditation & Coordination (DAAC)		Member
8.	Prof. Pulak Munshi	Dean of Infrastructure and Planning (DoIP)		Member
9.	Prof. Sudip Das	Registrar		Member
10.	Dr. Ritesh Kumar Singh	Controller of Examination (CoE)		Member
C)	Faculty Nominees			
1.	Dr. Animesh Ghosh	Professor	Pharm. Science & Technology	Director (IQAC)
2.	Dr. T. Bhattacharya	Asso. Professor	Civil & Environmental Engineering	Member
3.	Dr. Abhisek Jana	Asst. Professor	Management	Member
4.	Dr. Akriti Nigam	Asst. Professor	Computer Science & Engineering	Member
5.	Dr. Bapi Gorain	Asst. Professor	Pharm. Science & Technology	Member
6.	Dr. Arkadeb Mukhopadhyay	Asst. Professor	Mechanical Engineering	Member
7.	Dr. Deepti Gola	Asst. Professor	Electronics & Commun. Engineering	Member
8.	Dr. Alok Jain	Asst. Professor	Bioengineering & Biotechnology	Member
9.	Dr. Joydeep Dhar	Asst. Professor	Chemistry	Member
10.	Dr. Md. Junaid Akhtar	Asst. Professor	Electrical & Electronics Engineering	Member
D)	Nominee Member from the Management of BIT-Mesra (DBTU)			
1.	Prof. Janat Shah	Member, Executive Council of the BIT-Mesra (DTBU)		Member
E)	Student Nominees from Local Society (Students & Alumni)			
1.	Mr. Abhijeet Gorai	BTECH/10024/24	Computer Science & Engineering	Member
2.	Mr. Arjun Kumar	BTECH/10433/24	Computer Science & Engineering	Member
3.	Mr. Ajit Kumar	BTECH/10619/24	Electronics & Commun. Engineering	Student
F)	Nominee from Industry			
1.	Sri Chandrakant Raipat	Chairman, M/s. Rameshwaram Projects Pvt. Ltd., Ranchi		Member
G)	Other Office Bearers			
1.	Mr. Rahul Rai	Dy. Registrar	Admn, Accreditation & Coordination	Member
2.	Ms. Shruti Sharma	Asst. Registrar	Admn, Accred. & Coordination	Member Secretary

Scope of the IQAC Cell

The scope of functions of IQAC shall be:

- Development and application of quality benchmarks/parameters for various academic and administrative activities of the BIT Mesra, (DTBU).
Facilitating the creation of a learner-centric environment conducive to quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process.



- c) Arrangement for feedback response from students, parents, alumni, and employers on quality-related institutional processes.
- d) Dissemination of information on various quality parameters of higher education.
- e) Organization of inter and intra university workshops, seminars on quality related themes and promotion of quality circles.
- f) Documentation of the various programs/activities leading to quality improvement.
- g) Acting as a nodal agency of the BIT-Mesra (DTBU) for coordinating quality-related activities, including adoption and dissemination of best practices.
- h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality.
- i) Provide a sound basis for decision-making to improve University functioning.
- j) Build an organized methodology of documentation and internal communication.
- k) Development of Quality Culture in the BIT-Mesra (DTBU).
- l) The Cell shall look into the quality assurance parameters and other related issues such as NBA/NAAC Accreditation etc., as per the IQAC guidelines (www.ugc.ac.in/IQAC_guidelines.pdf).
- m) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.
- n) Any other relevant matters referred by the Vice Chancellor, to the above committee from time to time.

Tenure: Till further orders.

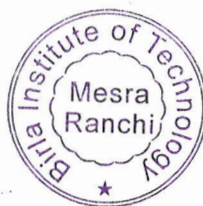
Meetings and Quorum: The IQAC shall meet as often as may be necessary but at least once in three months. The attendance of at least two-third of the total number of members shall constitute the quorum for the meeting.

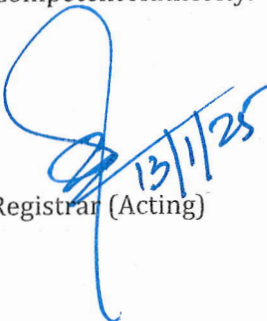
Role of Member Secretary:

- a) Scheduling and administration of meetings, record-keeping, and to meet the governance requirements.
- b) Making sure meetings are regularly organized and minutes recorded efficiently.
- c) Thorough communication and correspondence with all stakeholders.
- d) Minutes/Recommendations of the IQAC shall be duly approved by the Competent Authority.

This has the approval of the Competent Authority.

To,
The Chairman
All Members




13/1/25
Registrar (Acting)

Copy to:

1. P. S. to Vice Chancellor
2. All Deans, Hods, Directors, PICs, Section Heads.
3. Guard Files